LAPORTE COUNTY REGIONAL SEWER AND WATER DISTRICT

MEETING MINUTES
November 5, 2026 (October 26 Date)
12 Noon

Time and Place:
The LaPorte County Regional Sewer & Water District monthly board meeting was held on Tuesday, September 22, 2026, at 12 noon Central Time, at 809 State Street, Room #3, LaPorte, IN 46350, and by Zoom Meeting, Login:
https://us02web.zoom.us/j/82015295897?pwd=SjllK0FsYnFzM3B5TFZxNUsxQ0xvdz09
Meeting ID: 820 1529 5897 Password: 060992

A. Call to Order
John Carr called the meeting to order at 12 noon.

B. Pledge of Allegiance
The Pledge of Allegiance was said.

C. Roll Call
Roll call was taken.

Present: Mitch Bishop, Cory Campbell, Marcella Kunstek, Jerry Jackson and Amanda Lahners

Absent: John Carr and Mark Danielson

Also Present: Daniel Byam, Jones Petrie Rafinski
Steve Carter, O.W. Krohn & Associates
Kenneth Jones, Jr., Jones Petrie Rafinski
Barry McDonnell, Esq
Jennifer Ransbottom, Jones Petrie Rafinski
Chris Vogeler, Astbury (via Zoom)

D. Approval of Minutes
The minutes of September 22, 2026, Monthly Board meeting were presented.
Marcella Kunstek made a motion to approve the September 22, 2026, meeting minutes as presented. The motion was seconded by Amanda Lahners. All were in favor. The motion carried unanimously.

E. Public Comments:
No public comment

F. Reports

1. Steve Carter – Claims and Finance

Steve Carter reported the following financials for the month ending September 30.

a. Hudson Saugany

i. Total ending balance: $775,250.47
ii. Non-Operating Disbursements: $22,246.00
iii. Interest Income: $2,012.79
Monthly Analysis of Fund Balances
a. Operation & Maintenance (Horizon): $123,503.88
b. Debt Service Reserve (BONY): $25,063.53
c. Bond & Interest (BONY): $67,510.96
d. Construction Fund (Hoosier Fund): $559,172.10

b. Rolling Prairie

i. Receipts for the month: $14,931.64
ii. Operating Disbursements: $1,805.64
iii. Interest Income: $327.42
vi. Total Ending Balance: $435,841.30
Monthly Analysis of Fund Balances
a. Operation & Maintenance (Horizon Checking): $413,119.24
b. Debt Service Reserve (BONY): $16,190.50
c. Bond & Interest Account (BONY): $6,531.56

c. Toll Road – Horizon Account.

i. Receipts for the month: $41,644.80
ii. Operating Disbursements: $27,590.75
iii. Interest Income: $610.29
v. Total Ending Balance: $390,321.90
Monthly Analysis of Fund Balances
a. Operation & Maintenance (Horizon): $262,623.74
b. Improvement Fund (Hoosier Fund): $127,697.46

d. Claims

Steve Carter indicated there were a couple of additional claims, for total Claims presented for approval for $47,662.48.

Mitch Bishop made a motion to approve the Claims for 47,662.48 as presented. Cory Campbell seconded the motion. All were in favor. The motion was approved unanimously.

2. Astbury Water Technologies

a. Operations

Chris Vogeler indicated Peerless Midwest was contacted, and they recommended replacing the pump on the well. He stated he also met with Larson Daniels, who 3 years ago did work on the roof, and it is leaking again on the ridge. Cost for the work will be determined once Larson Daniels can be on the roof to determine

what needs to be repaired. Marcella Kunstek recommended approving an amount, and Mitch Bishop suggested not to exceed $1,000.

Mitch Bishop moved that Larson Danielson inspect the roof and complete any required repairs not to exceed $1,000. and repair the roof. Marcella Kunstek seconded the motion. All were in favor. The motion was approved unanimously.

In regard to replacing the pump, the quote from Peerless would pull the pump and replace the motor and submersible cable. They will disinfect and pull one back T sample will be $8,320.

Jerry Jackson made a motion to approve Peerless to replace the pump at the well station. Amanda Lahners seconded the motion. All were in favor. The motion was approved unanimously.

b. Billing
Jennifer Ransbottom stated that Astbury's billing information was included in the Board's packet.

c. Operation and Maintenance Contract
Barry McDonnell indicated the Astbury agreement essentially is the same as what has been operated under for years. They had initially asked for full cost-of-living adjustments, but after negotiating with Astbury, they lowered their operating expenses and other contractual arrangements effective November, 2026.

Marcella Kunstek made a motion to approve the Astbury Agreement as presented. Jerry Jackson seconded the motion. All were in favor. The motion was approved unanimously.

G. JPR District Administrator

1. Variance Invoices for Property Owners
Jennifer Ransbottom reported that variance payments are current.
2. Customer Connection Process Update – Guidelines – Saugany Lake
Jennifer Ransbottom indicated that Barry McDonnell and she will be reviewing this and may have to update.

H. JPR – District Engineer

1. Hudson/Saugany Project Construction Update
Dan Byam indicated the progress update was included in the Board packet. He noted that Contract A with TGB is in the final 18 days and Contract B with Selge at 48 days. Construction contingency is at $245,000.
   a. Contract A – TGB Pay App #15
   Dan Byam presented Contract A - TGB's Pay App #15 for $671,398.73. He indicated JPR reviewed all quantities and recommended Board approval for payment.

Marcella Kunstek made a motion to approve Contract A - TGB's Pay App #15 for $671,398.73. Jerry Jackson seconded the motion. All were in favor. The motion was approved unanimously.

b. Contract B – Selge – Change Order #10
Dan Byam presented Contract B – Selge Change Order #10 for a net deduction of $2,493.45.

Jerry Jackson made a motion to approve Contract B - Selge's Change Order #10 for $2,493.45. Mitch Bishop seconded the motion. All were in favor. The motion was approved unanimously.

Dan Byam reported TGB is still struggling to get force main pressure testing to pass, presumably from the vandalism that occurred. TGB proposed a cured-in-place pipeline to repair the force main and submitted detailed shop drawing data. JPR thoroughly reviewed and opted to reject due to decreased performance of the pump, and reduced pressure testing limits to 75 PSI with normal pressure at 150 PSI. Also, to avoid future maintenance issues, the pipe would have to be cut every 400 feet for potential failure points. TGB will be proceeding with running a camera to see if they can spot, or have a utility locate company force helium gas into the main to determine where the leaks are. More information will be provided based on TGB's information.

Dan Byam indicated TGB's substantial completion date is to be November 23, and it is very likely they will be in breach of contract while they work through the above issue. A contract time extension for Contract A can not be considered until the District is presented with information relative to the extent of damage, how it is going to be repaired, and the amount of time it will take to repair. TGB has been forthcoming that they are committed to getting these issues resolved going forward.

Dan Byam indicated Selge has completed their contract; all punch items have been addressed in advance of their substantial completion on December 23. The only thing remaining on their contract is connection of 2 grinder stations up to the main that TGB is installing that have direct tie-ins and adding a grinder lateral. These items will be held on the punch list, and the District will hold 200% of the value of those items and then do a partial release and retain of the remaining items and extend Selge's contract as required. This option was presented to the Board and will be finalized at the next meeting.

Customer connections will be in limbo until TGB can fix the press testing.

c. Cyber Security Vulnerability Assessment Update
Dan Byam indicated the District is signed up for Cybertrack and scheduled for an onboarding on Thursday, February 4, 2027, at 9:30 AM. An official invite will be sent.

Dan Byam indicated several months ago that the Board approved the development of a right-of-entry agreement for the toll road's contractor to work on the water project. The agreement was presented for approval. Barry McDonnell reported the agreement protects the Board.

Marcella Kunstek made a motion to approve the right of entry agreement with the Toll Road for their contractor to work on the water project. Corey Campbell seconded the motion. All were in favor. The motion was approved unanimously.

I. Executive Committee - 2026 Budget Information – Internal Audit – Control Policy
No report.

Marcella Kunstek indicated that the members have had discussions regarding internal processes of the Board and the review of documents. Jennifer Ransbottom will scan bank documents into the system, and the Fiscal Advisor will store the hard copies. Jennifer Ransbottom to schedule a meeting in the future after the State Board of Accounts audit report is received.

J. Finance Committee
No Meeting

K. Engineering Committee
No Meeting

L. New Business
1. Audit - Update
   Steve Carter indicated the audit appears to be winding down, as the received requests are fewer.
2. Pre-Agenda Meeting & Attendees – John Carr, Marcella Kunstek, Corey Campbell, Barry McDonnell, Dan Byam, and Jennifer Ransbottom. Next meeting is November 17, 2026, at 9:00 AM Central (10:00 AM Eastern)
3. Next Meeting – November 24, 2026, in person and via Zoom/Teams links.

M. Old Business
1. Flow Meter Repair – 1083 E SR 2 – LaPorte Village Manufactured Home Community (Account #M014173-0) – no report
2. Ken Jones, Jr. stated he was attending the meeting due to a request from the District Administrator regarding a Saugany resident's concern, and she was unsure if the

resident was going to be in attendance. He stated he met with the resident regarding the trees on the southeast portion of the lake.

N. Adjournment

The meeting adjourned at 12:54 PM.

"J:\Projects\2019 Projects\2019-0071 Laporte\Administrative Tasks\Board Packets\2026\11-24-2026\D.1. 2026-11-05 Meeting Minutes.doc"