LAPORTE COUNTY REGIONAL SEWER AND WATER DISTRICT

MEETING MINUTES
September 22, 2026
9:00 a.m.

Time and Place:
The LaPorte County Regional Sewer & Water District monthly board meeting was held on Tuesday, September 22, 2026, at 9:00 a.m. Central Time, at 809 State Street, Room #3, LaPorte, IN 46350, and by Zoom Meeting, Login:
https://us02web.zoom.us/j/82015295897?pwd=SjllK0FsYnFzM3B5TFZxNUsxQ0xvdz09
Meeting ID: 820 1529 5897 Password: 060992

A. Call to Order
John Carr called the meeting to order at 9:00 a.m.

B. Pledge of Allegiance
The Pledge of Allegiance was said.

C. Roll Call
Roll call was taken.

Present: John Carr, Mitch Bishop, Mark Danielson, Marcella Kunstek (via Zoom), and Jerry Jackson

Absent: Corey Campbell and Amanda Lahners

Also Present: Daniel Byam, Jones Petrie Rafinski
Steve Carter, O.W. Krohn & Associates
Barry McDonnell, Esq
Jennifer Ransbottom, Jones Petrie Rafinski
Chris Vogeler, Astbury (via Zoom)

D. Approval of Minutes
The minutes of the August 25, 2026, Monthly Board meeting were presented.
Mark Danielson made a motion to approve the August 25, 2026, meeting minutes as presented. The motion was seconded by Jerry Jackson. All were in favor. The motion carried unanimously.

Barry McDonnell indicated the agenda was revised because 4 Board members need to be physically present to vote on agenda items and Jerry Jackson has to leave the meeting early.

Jerry Jackson made a motion to amend the agenda. The motion was seconded by Mark Danielson. A roll call vote was taken: John Carr–yes, Marcella Kunstek – yes, Jerry Jackson–yes, Mitch Bishop – yes, and Mark Danielson–yes. The motion was approved unanimously.

F.1. Claims

Steve Carter indicated there were a couple of additional claims for a total of $ 55,244.84 presented for approval

Jerry Jackson made a motion to accept the claims for $55,244.84. The motion was seconded by Mark Danielson. A roll call vote was taken: John Carr–yes, Marcella Kunstek – yes, Jerry Jackson–yes, Mitch Bishop – yes, and Mark Danielson–yes. The motion was approved unanimously.

H.1.a. Contract A – TGB Pay App #14

TGB's Pay App #14 for $272,448.48 was presented for approval for payment. JPR has reviewed all quantities and recommended approval of payment.

Mark Danielson made a motion to approve Contract A - TGB's Pay App #14 for $272,448.48. Jerry Jackson seconded the motion. A roll call vote was taken: John Carr–yes, Marcella Kunstek – yes, Jerry Jackson–yes, Mitch Bishop – yes, and Mark Danielson–yes. The motion was approved unanimously.

H.1.b. Contract B – Selge Change Order #9

Dan Byam indicated Change Order #9 for a cost balancing negative for $165,651.30 that will be put back into the contract funds. He indicated JPR reviewed all quantities and recommended Board approval for payment.

Mark Danielson made a motion to approve Contract B – Selge's Change Order #9 for $165,651.30 to be put back in the contract funds. Jerry Jackson seconded the motion. A roll call vote was taken: John Carr–yes, Marcella Kunstek – yes, Jerry Jackson–yes, Mitch Bishop – yes, and Mark Danielson–yes. The motion was approved unanimously.

L1. New Business

Right of Way Work

Barry McDonnell indicated he will draft a Right of Entry Agreement for the ITRCC's water main work, as they will need to access the District's property.

Mark Danielson made a motion to approve the ITRCC's grant of access subject to Barry McDonnell review and a finalized letter. Jerry Jackson seconded the motion. A roll call vote was taken: John Carr–yes, Marcella Kunstek – yes, Jerry Jackson–yes, Mitch Bishop – yes, and Mark Danielson–yes. The motion was approved unanimously.

K. Engineering Committee Meeting.
The Engineering Committee met on September 2 and recommended the installation of ballards at a homeowners property where a grinder was backed into to protect the grinder pump from future damage.

The committee reviewed the request to move the electrical riser from a property owner who did not like the location- the information and location was reviewed, and the committee recommended the electrical riser not be moved

Mark Danielson made a motion to concur with the Engineering Committee's recommendations for installation of bollards at the property owners address discussed during the meeting and not to move the electrical riser for the property owner who had requested the move at the district's expense. Jerry Jackson seconded the motion. A roll call vote was taken John Carr–yes, Marcella Kunstek – yes, Jerry Jackson–yes, Mitch Bishop – yes, and Mark Danielson–yes. The motion was approved unanimously.

F.2.c. HACH's Chlorine Analyzer Maintenance Contract
Jennifer Ransbottom indicated Astbury has in their contract to review the Chlorine Analyzer Maintenance Contract for $3,000.00.

Mark Danielson made a motion to approve HACH's Chlorine Analyzer Maintenance Contract for $3,000.00. Jerry Jackson seconded the motion. A roll call vote was taken John Carr–yes, Marcella Kunstek – yes, Jerry Jackson–yes, Mitch Bishop – yes, and Mark Danielson–yes. The motion was approved unanimously.

E. Public Comments:
No public comment

F. Reports

1. Steve Carter – Claims and Finance
Steve Carter reported the following financials for the month of July.
   a. Rolling Prairie
      Total Fund Balance: $422,387.88
   b. Hudson Saugany Service Area
      Total Fund Balance: $8789,524.09
   c. Toll Road
      Total Fund Balance: $375,971.86

1. Astbury Water Technologies

i. Operations
Chris Vogleger reported the water building had a leak in its roof. Larson Danielson will be asked to review the status of the roof.

ii. Billing

Jennifer Ransbottom stated that Astbury's billing information was included in the Board's packet. There was a Lien Payment report included in the packet.

iii. Operation and Maintenance Contract

d. **JPR District Administrator**

No report

e. **JPR – District Engineer**

1. Hudson/Saugany Project Construction Update
   Dan Byam indicated a slight Change Order is expected to adjust the conduit outlets are being finalized.
2. TGB's Contract Update
   Force main pressure testing to pass. At the previous week's progress meeting, TGB indicated that the proposed amount of compromised pipe could be as much as 11,000 feet, which is the worst-case scenario, as three of the pressure valves installed were defective from the manufacturer, and the manufacturer has to repair these before pressure testing can continue. TGB continues to work with their insurance provider on this issue. TGB proposes CIP lining of the force main and providing different pump impellers. Further investigation will continue.
3. Cyber Security Vulnerability Assessment
   Dan Byam indicated that, under Indiana Code, all public-owned treatment works have to conduct a Cyber Security Vulnerability Assessment and report it to the Office of Technology by the end of the year. The District has to select an incident reporter and provide that to the IOT. Mitch Bishop volunteered to serve as the incident reporter; this will be ratified at the October meeting. Dan Byam indicated the second issue is performing the vulnerability assessment. He did research through a 3rd party vendor, but their focus was on IT. He also researched the IoT, and they have a Cyber Track Program designed specifically for entities like this District. Partnering with cybersecurity experts at Indiana University and Purdue University to conduct a free vulnerability assessment within a span of 10-12 weeks. The incident reporter should plan to spend 10 hours over the span of 10-12 weeks in meetings and applications. This will be ratified at the October meeting.

f. **Executive Committee - 2026 Budget Information - Ongoing**

No report

g. **Finance Committee**

No Meeting

h. **Engineering Committee**

September 2 at 1:00 PM Central (2:00 PM Eastern)

i. **New Business**

1. Audit - Started
2. Pre-Agenda Meeting & Attendees – John Carr, Marcella Kunstek, Corey Campbell, Barry McDonnell, Dan Byam, and Jennifer Ransbottom. Next meeting is October 20, 2026, at 9:00 AM Central (10:00 AM Eastern)
3. Next Meeting – October 27, 2026, in person and via Zoom/Teams links.

j. Old Business

1. Flow Meter Repair – 1083 E SR 2 – LaPorte Village Manufactured Home Community (Account #M014173-0)

Ken Jones reported that JPR continues to work on future projects related to the Hudson Saugany service area. The biggest hurdle is finding funding for the District to afford it, and they are looking at every possibility. The District recently completed a cost analysis for the next and final phase for Saugatuck Lake and is looking at potential funding for that and the first phase of Hudson Lake. The first of next year, JPR will be conducting their annual meeting with SRF to discuss the project with them.

N. Adjournment

Mark Danielson made a motion to adjourn at 9:37 AM. Seconded by Jerry Jackson. All were in favor. The motion was approved unanimously.

The meeting adjourned at 9:37 AM.