



LAPORTE COUNTY REGIONAL SEWER & WATER DISTRICT

Jennifer Ransbottom, District Administrator
325 S. Lafayette Blvd., South Bend IN 46601
574.849.0004 Email: jransbottom@jpr1source.com

September 16, 2024

RE: 3rd NOTICE SAUGANY LAKE EASEMENT AGREEMENT

Dear Property Owner:

We are happy to inform you that the State Revolving Fund (“SRF”) has awarded \$5M forgivable Loan to the LaPorte County Regional Sewer and Water District for Phase 1 of the new sewage collection system.

This letter is sent to you because you are a property owner in Phase 1 of the project. The District has not received your executed Easement Agreement. For the District to install the sewer equipment on your property and connect it to the future system, we must have your legal authorization in the form of this Easement Agreement.

Failure to provide a signed easement for your property could significantly increase your financial responsibility.

At this time, the District asks that ALL owners of your property (as reflected on your deed) carefully review the documents, sign the Easement Agreement in the presence of a Notary Public, and return it to the District.

Once construction begins, every property owner will begin receiving their monthly interim rate bill regardless of your execution of the Easement Agreement.

Your property is identified as part of the upcoming sewer system. If your name was not the name on this envelope, please contact us so that we can update our records. You are still impacted by this project.

Packet Contents:

- Easement Agreement
- Deed
- Contact form and sketch sheet

Instructions:

- Review the deed carefully to ensure that it is the most current deed of record.
- Arrange to sign the easement agreement document before a Notary Public.
- Sign your name exactly as it appears on the Easement Document i.e. If your middle initial does not appear, do not add it to your signature.
- If you have a Personal Representative or a Power of Attorney, please have that person sign for you and submit the appropriate documentation to prove authorization to sign on your behalf.
- If your spouse has deceased, please indicate that on the signature line and provide a Death Certificate when you return the signed easement agreement document.

Important Information:

- By signing this agreement, you are allowing the temporary use of your property for the purpose of construction and the permanent use of a specific portion of your property for the maintenance and repair of the equipment.

If you fail to sign this agreement, you are still required to connect to the sewer system, and you will be obligated to contract and pay for your own labor to install the District provided grinder station.

If you have questions or would like to discuss this in person, we have a team of Engineers available to discuss your property specifically. Please contact **Cara Anderson with JPR at 574-213-9046 to schedule a site visit.** We can meet with a larger group of neighbors at one time if you wish to coordinate that with JPR. We will allocate enough time on these visits to help answer any questions we can, as well as to establish grinder station locations.

Please take the time to properly complete the enclosed Easement Agreement, have it notarized, and mail it to Jones Petrie Rafinski Corp, 325 S. Lafayette Blvd., South Bend, IN 46601 Attn: Cara Anderson or you can email it to Cara at Hudson.Saugany@JPR1Source.com.

The deadline for returning your signed Easement Agreement is Thursday, October 31, 2024.

Respectfully yours,

LAPORTE COUNTY REGIONAL
SEWER AND WATER DISTRICT