

LAPORTE COUNTY REGIONAL SEWER DISTRICT

MEETING MINUTES

June 25, 2024

9:00 a.m.

Time and Place:

The LaPorte County Regional Sewer & Water District monthly board meeting was held on Tuesday, June 25, 2024, at 9:00 a.m. Central Time, at 809 State Street, Room #3, LaPorte, IN 46350 and by Zoom Meeting, Login:

<https://us02web.zoom.us/j/82015295897?pwd=SjllK0FsYnFzM3B5TFZxNUsxQ0xvdz09>

Meeting ID: 820 1529 5897 Password: 060992

Attendees:

The meeting was called to order at 9:00 a.m. by John Carr, roll call was taken. Those present included the following: John Carr, Mitch Bishop, Jerry Jackson, and Mark Danielson.

Approval of Minutes:

Mark Danielson made a Motion to approve the minutes from May 28, 2024. Seconded by Jerry Jackson. All in favor. Motion approved unanimously.

Public Comments:

None

Public Comments was closed.

Reports - Finance Staff:

Steve Carter, the Board's accountant, presented the financial report to the board with the following reports and reported that Month End reports have been completed and reconciled to the bank accounts.

Financial Report

1.) Toll Road

A.) Beginning balance \$154,966.85 as of May 1, 2024.

1. Deposits: \$28,488.50
2. Interest Paid: \$298.54
3. Disbursements: \$18,777.77
4. Voided check \$0.00

B.) Account Ending balance as of May 31, 2024, is \$164,976.12.

2.) Rolling Prairie Service Area

A.) Horizon Bank Checking-Rolling Prairie Account - had a beginning balance of \$182,063.19 as of May 1, 2024.

1. Deposits: \$11,195.05 and interest Paid \$398.29
2. SRF Deposit Reimbursements \$0.00.
3. Bond Proceeds: \$0.00.

4. Disbursements: 1,653.43.
5. Loan Principal County: \$1,830.00
6. Reimbursement: \$0.00
7. Transfers Debt Service \$0.00, Bond & Int Acct: \$0.00
8. Loan Payment paid: \$0.00
9. Transfers Debt Serv Reserve Acct: Paid \$283.34, ending Balance \$6,800.14, Bond & Interest Acct: \$2,833.34, Ending Balance of \$37,980.50.

B.) Horizon Bank Checking had an ending balance of \$190,173.10 as of May 31, 2024.

3.) Hoosier Fund:

A.) Beginning balance \$352,360.33, May 1, 2024.

1. Interest Paid: \$1,616.03.
2. Transfer Funds: \$0.00

B.) Hoosier Fund ending balance as of May 31, 2024, is \$353,976.36.

4.) Hudson/Saugany – Horizon Account.

A.) Beginning balance \$2,323,549.70 as of May 1, 2024.

1. Deposits: \$0
2. Interest Paid: \$10,117.26
3. Reimbursements: \$0.00
4. Disbursements: \$22,874.68
5. Bank Fees: \$0.00

C.) Account Ending balance as of May 31, 2024, is \$2,310,792.28.

5.) Claims

Steve Carter presented claims in the amount of \$48,432.27. This amount was adjusted from the Claims report to include the SRF Loan Payment.

Mark Danielson made a motion to approve the claims in the amount of \$48,432.27. Seconded by Mitch Bishop. All in Favor. Motion approved unanimously.

Reports:

Astbury

- Chris Vogeler was on Zoom from Astbury and indicated the jetting was done between Water Plant and lift station, but they were unable to reach the clog. Chris is contacting another company with a longer hose to reach the clog.

JPR Billing/Collection:

- Jennifer Ransbottom reported there is nothing more than what is in the report.

Phase II Update –

- Dan Byam reported that PER Amendment #4 has been approved by SRF.
- Dan Byan indicated that he has reached out to DL Anderson for the date of installation – he has not received any date yet.

Hudson/Saugany Update:

1. General

- a. Proposed Project Contracts

- i. Phase I
 - 1. Contract A – Saugany Lake Pump Station and Force Main
 - 2. Contract B -Saugany Lake Wastewater Collection System
 - ii. Phase II
 - 1. Contract A – Travel Plaza #3 WWTP Expansion
 - 2. Contract B – Hudson Lake Pump Station and Force Main
 - 3. Contract C -Hudson Lake Collection System I
 - iii. Phase III
 - 1. Contract A -Hudson Lake Collection System II
 - 2. Contract B -Hudson Lake Collection System III
 - 3. Contract C -Hudson Lake Collection System IV
- 2. **Wastewater Treatment Plant**
 - a. Design of WWTP Improvements to be included in the Phase I Project are ongoing.
 - b. Proposed WWTP Expansion for Phases II and III will be designed in late 2024.
- 3. **Wastewater Collection System**
 - a. Preliminary Plan and profile alignment and drawings
 - i. Finalizing alignment of revised force main route along county roads
 - ii. IDEM Construction Permit for Phase I project expected to be submitted in the coming weeks.
 - iii. Hudson Lake pressure sewer system plan and profile drawings to be continued to be worked on later this year.
- 4. **Land Acquisition**
 - a. Grinder Station Easements
 - i. JPR is continuing to meet with property owners to discuss grinder station placement.

Income Study – The Income Study letter was mailed out last week.

2nd Notice Letter for Easements – Second letter was mailed to property owners at Saugany who have not returned their signed and notarized easement.

Engineering Committee

- None.

New Business:

- Next Meeting, July 23, 2024.
- Regional Planning Meeting – June 20, 2024, Jerry Jackson attended this meeting on behalf of the District.
- Transit Development District - TDD District – John Carr discussed the possibility of getting funds to help with infrastructure for the Hudson/Saugany project. He is the representative for LaPorte County.

Old Business:

- Rate Ordinance – Barry presented a Rate Ordinance, and the 1st reading was held. 2nd reading and Public Hearing will be at next month’s meeting after publication of notice.

Jerry Jackson made a Motion to Introduce Rate Ordinance and 1st Reading. Motion was seconded by Mark Danielson. All in favor. Motion approved unanimously.

- Interlocal Agreement – County - \$1.5M – Barry is working on the agreement with the attorney. Should have more information next month.

Adjournment:

Jerry Jackson made the motion to adjourn at 9:28 a.m. Seconded by Mark Danielson. All in Favor. Motion approved unanimously.

J:\Projects\2019 Projects\2019-0071 Laporte\Administrative Tasks\Board Packets\2024\7-23-2024 July Meeting\2024-06-25 Meeting Mintues.doc