

LAPORTE COUNTY REGIONAL SEWER DISTRICT

MEETING MINUTES

June 28, 2022

9:00 a.m.

Time and Place:

The LaPorte County Regional Sewer & Water District monthly board meeting was held on Tuesday, June 28, 2022, at 9:00 a.m. Central Time, by Zoom Meeting only. Login: <https://us02web.zoom.us/j/89835268720?pwd=MzIrZ2x5bGg5dXdvRnZmYVZmTHJ2dz09> Meeting ID: 898 3526 8720 Password: 700304

Attendees:

Meeting was called to order at 9:00 a.m. by John Carr, roll call was taken. Those present included the following: John Carr, Mitch Bishop, Jerry Jackson, and Dalia Zygas. Not present were Marcella Kunstek and Mark Danielson.

Approval of Minutes:

Mitch Bishop made the motion to approve the meeting minutes from April 26, 2022. Seconded by Jerry Jackson. All in favor. Motion passed.

Mitch Bishop made the motion to approve the meeting minutes from May 23, 2022. Seconded by Jerry Jackson. All in favor. Motion passed.

Public Comments:

No Public Comments.
Public Comments Closed.

Reports - Finance Staff:

Steve Carter, the Board's accountant, presented the board with the following reports:
Financial Report

- 1.) Toll Road
 - A.) Beginning balance \$185,866.79 as of May 1, 2022.
 1. Deposits: \$26,960.00
 2. Interest Paid: \$1.66
 3. Disbursements: \$18,749.03
 - B.) Account Ending balance as of May 31, 2022, is \$194,079.42.
- 2.) Rolling Prairie Service Area
 - A.) Horizon Bank Checking-Rolling Prairie Account - had a beginning balance of \$43,302.01 as of May 1, 2022.
 1. Deposits: \$7,958.80
 2. Interest Paid \$.88
 3. Disbursements: \$13,191.63

4. Loan Principal County: \$1,830.00
5. Transfers Bond & Int Acct: \$1,416.67. Ending balance of \$7,083.34.
6. Transfers Debt Serv Reserve Acct: \$141.67. Ending Balance of \$1,275.01.

- B.) Horizon Bank Checking had an ending balance of \$34,681.72 as of May 31, 2022.
- 3.) Hoosier Fund:
- A.) Beginning balance \$251,222.72 as of May 1, 2022.
1. Interest Paid: \$113.24
- B.) Hoosier Fund ending balance as of May 31, 2022, is \$251,335.96.
- 4.) Claims
- Steve Carter presented claims for consideration in the amount of \$25,653.50. That amount does not include the SRF payment due for the Rolling Prairie bond of approximately \$8,142.97, which does not need to be approved because it is in your bond ordinance. This payment will be made every 6 months.

Mitch Bishop made the motion to approve the claims in the amount of \$25,653.50. Seconded by Jerry Jackson. All in favor. Motion passed.

Reports:

Astbury

- Chris Vogeler from Astbury Technology reported that there was nothing more than what was in the report. The report was received early this morning from Astbury and not everyone received a copy. Chris indicated he had 4 items to verbally discuss with the boards.
- Sludge was hauled by Johnsons.
- Roof Repairs still need to be completed. Chris Vogeler has a contact and will get a quote for the roof repairs before the next meeting.
- Pulling aerators and cleaning them – the sludge has clogged them. Jerry asked if they needed repair and Chris indicated they did not – just needed to be cleaned and returned. Christ indicated that they had some done but there are about another 7 that need to be cleaned.
- On-going ferric pump issue. Will get additional replacement parts to make it work consistently. Have been battling the Phosphorus going up and down. Has replaced the hose and it worked for a while. Thinks wheels have worn out now.

Phase II Billing Update – Jennifer Ransbottom

Jennifer Ransbottom, from JPR gave an update on Phase II -

- Billing: Nothing new other than what is in the report.
- Working on Reimbursement Plan processing paperwork – approximately 20 property owners have sent in and requested their \$1,000 refund.
- Follow up verification from Jennifer will take place to make sure that any handwritten PIF invoices are legit paid with the contractors.

Jerry Jackson made the motion to approve the 20 property owner reimbursement requests of \$1,000 each submitted after verification of paid in full invoices. Seconded by Mitch Bishop. All in favor. Motion passed.

Phase II Update – Dan Byam

Dan Byam from JPR gave an update on Phase II -

- Submitted P.E.R. #3 was delivered to SRF – but do not have it back approved yet. Camille indicated they did drop the ball and will get it back to him within a few days. Also, she indicated that the payments for the property owners can now be approved and submitted to them for reimbursement to the District.
- Asset Management Plan – Josh Wyman indicated he needed the waste information he had asked about a few months ago. He will also be getting you the water portion in the next few days.
- Hudson/Saugany – Dan indicated that JPR hired a sub-consultant to take care of the environmental portion of the USDA application.
- Dan will do some research and see what additional information on the Hudson/Saugany there may be and update the whole board via email.

New Business:

- Developer who purchased property on SR 2 would like to support letter from the board to take before the Plan Commission at their next meeting. They previously met with a few members of the board to discuss their project last year.
- Mitch would like to draft a support letter for the board to sign by the President. It was further discussed that the Planning Commission would be on the same day as the next sewer meeting.
- Attorney Barry McDonnell indicated that the board needs to stay neutral. Attorney McDonnell indicated that the board could approve the letter at their next meeting.
- Jerry Jackson indicated that it would be nice if the Developer asked the District if they have capacity for the development.
- At this time this is only for a re-zone. There is no site plan or anything to look at currently.
- Jerry Jackson indicated it brings up an interesting topic because the Developer would need a letter from the City saying it has capacity and then a letter from the Sewer District saying it has capacity. He was not sure who the official operator would be to sign the letter.
- Mitch Bishop will draft something and bring it to the board next month.
- Sump Pump issue and water softener discharge information from the homeowner requesting to keep sump pump and have invoice paid by the District. Discuss among the board regarding the inspection and sump pump took place. The water softener backwash is something the State goes back and forth on for being acceptable or not.

Mitch Bishop made the motion to approve payment of \$108.00 to the property owner. Seconded by Jerry Jackson. All in favor. Motion passed.

Mitch Bishop made the motion to recognize this property having a grey water sump pump. Seconded by Jerry Jackson. All in favor. Motion passed.

2022 Meetings:

- Next meeting, July 26, 2022, in person and zoom.

Old Business:

- None

Adjournment:

Mitch Bishop made the motion to adjourn at 9:43 a.m. Seconded by Jerry Jackson. All in favor. Motion passed.