



LAPORTE COUNTY REGIONAL SEWER & WATER DISTRICT

c/o Jennifer Ransbottom, District Administrator
300 Nibco Parkway, Suite 250, Elkhart, IN 46515
574.849.0004 Email: jransbottom@jpr1source.com

November 5, 2021

**RE: LAPORTE COUNTRY REGIONAL SEWER AND WATER DISTRICT – ROLLING PRAIRIE
WASTEWATER COLLECTION SYSTEM PHASE II – NOTICE TO CONNECT**

Dear Property Owner:

As of the date of this letter, the construction of the Rolling Prairie Wastewater Collection System Phase II project has been deemed substantially complete and is ready to support customer connections to the new wastewater collection system. To connect to the system, please reference the attached Guidelines for Building Sewer Connection (Guidelines), which includes the following required forms for submittal prior to the start of any building sewer connection:

- Sewer Connection Agreement (Form A)
- Application for Sewer Connection Permit (Form B)
- Sewer Location Sketch (Form C)
- Insurance Certificates from Contractor/Landowner or Proof of Bond
- \$30 Permit Fee and \$70 Inspection Fee, (total of \$100) will be due when submitting documents

In addition to these forms, the Guidelines also include pertinent specification information on connecting to the sewer system. Please be sure to provide your Contractor with a copy of the Guidelines when soliciting quotes to ensure that the connection will be installed to District standards.

As requested, the Registered Contractors Installer List from the LaPorte County Health Department is attached. You may also visit their website for the most updated list at:

<https://laporteco.in.gov/departments-online/health-department/environmental-health-services/septic-division/>

From the date of this letter, you have six (6) months to submit the above documentation and fees, connect to the sewer system, and have your connection inspected by the District. A minimum of 72-hours' notice is required to schedule inspections.

As required by the funding source and necessary for the repayment of the construction loan, full billings to property owners will begin starting from the date of this letter. Current monthly rates are \$78.60 per Equivalent Dwelling Unit (EDU). Monthly invoices are mailed out no later than the 10th of each month and payments are due by the last day of the month. A copy of the District's current Rate Ordinance can be found on the website at www.laportecountyrsd.org.

Please note that the District did not charge any Interim Rates during the construction of the project to help homeowners prepare for the connections.



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The District is providing office hours at the Wastewater Treatment Plant (WWTP) to allow property owners and contractors to submit connection documents and pay fees in person. The WWTP address is 3 S. Knute Rockne Plz, Rolling Prairie, which is located at the dead-end of the driveway (behind the Toll Road Plaza). Knute Road is located across the address of 6675 CR 425 E. Rolling Prairie.

The dates for those Office Hours are as follows:

Wednesday, November 10, 2021, 12 noon until 6 p.m.
Saturday, November 13, 2021, 9 a.m. to 12 noon
Saturday, November 20, 2021, 9 a.m. to 12 noon

You can also mail your paperwork and fees to the following:

LaPorte County Regional Sewer & Water District
c/o Jennifer Ransbottom
300 Nibco Parkway, Suite 250
Elkhart, IN 46515

Please review the attached Guidelines for Building Sewer Connection document, and if you have any questions or comments, please don't hesitate to contact the District's Engineer, Jones Petrie Rafinski, at (574) 293-7762.

Sincerely,

A handwritten signature in black ink, appearing to read "Mitchell J. Bishop", is written over a light blue circular background.

Mitchell J. Bishop
President
LaPorte County Regional Sewer and Water District