

LaPorte County Regional Sewer and Water District  
 Rolling Prairie Wastewater Collection System – Phase II  
 Progress Meeting Minutes  
 May 6, 2021

1. Review of contract time

Start Date	12/17/2020
Substantial Completion	8/14/2021
Total days	240
Final Completion	9/13/2021
current date	5/06/2021
no. of days to date	140
% of contract time	58%

2. Review of Work progress to date

- a. Installed all sewers on the south side of town.
- b. All pump stations have been installed.
- c. Started installing sanitary sewers along Ludlow Street.

3. Field observations, problems, and decisions

- a. Woodruff to coordinate electrical service drop installation with AEP, obtain an invoice for the service drop installation, and submit it to JPR. JPR will take the invoice to the District for payment. The District shall pay for all electrical service drop installations per the Contract Documents.
- b. Cost of materials has gone up, but this hasn't yet affected the price of asphalt pavement, just the resins associated with pipe fabrication.
- c. JPR and Woodruff to perform an internal inventory count of laterals and wyes on hand to establish remaining quantities so that there are no surprises at the end of the project.

4. Identification of problems impeding planned progress

5. Review of submittal schedule and status of submittals
  - a. Contractor supplied equipment/materials
  - b. AIS certification
  
6. Review of off-Site fabrication and delivery schedules
  
7. Progress Schedule
  - a. See attached schedule from Woodruff & Sons.
  
8. Corrective measures to regain projected schedules
  
9. Planned progress during succeeding work period
  - a. Paving on south side of town.
  - b. Continuing installing sanitary sewers on the north side of town.
  - c. Install chemical feed systems at the existing Lift Stations.
  
10. Effect of proposed changes on Progress Schedule and coordination
  - a. Depending on AEP's schedule, there is the potential that the system may be installed in advance of AEP performing their electrical service drop installations.
  
11. Pay Applications
  - a. Woodruff has drafted Pay Application No. 2 and forwarded it to Josh Thomas for review prior to ultimate review by Dan. Once pricing is agreed upon by JPR and Woodruff, Woodruff will assemble the Pay App and Lien Waiver. Pay Application No. 2 must be finalized prior to next Friday, May 14, 2021.
  
12. Change Orders
  - a. Change Order No. 2 approved by SRF.
  - b. Change Order No. 3 submitted to Woodruff for review. This includes a new 8" sanitary sewer up Poplar Street to serve the tavern and house south of the tavern. Additionally, this change order includes an additional 4 tracer tower access points at the request of the Owner. Change Order No. 3 must be finalized prior to next Friday, May 14<sup>th</sup>, 2021.

13. Other business relating to Work
14. Notifications and Coordination with other agencies
15. Next Meeting – Thursday, June 3<sup>rd</sup> at 10:00 AM local time @ ITRCC Knute Rockne Travel Plaza Lab Building, 1 S Knute Rockne Plaza, Rolling Prairie, Indiana 46371.

